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| |  | | --- | |  | | **Authority Letter**  Child's Solo Travel | |  | | To  [Receiver Name]  [Receiver Title]  [Addess]  [Email] | |  | | From  [Sender Name]  [Sender Title]  [Addess]  [Email] | | |  | | --- | |  | |  | |  |   **Subject:** Authorization for Child's Solo Travel for Sports Tournament  Dear Ms. Johnson,  I hope this letter finds you well. I am writing to inform you that I, Jane Smith, am the legal parent of Michael Smith, who is 15 years old, and I hereby grant permission for my child to travel alone to participate in the "Rising Stars Soccer Cup" scheduled to take place from August 15th to August 20th, 20XX, in Sunnyville, California. This authorization is granted for the sole purpose of enabling my child to represent the "Golden Strikers" soccer team in the said sports event.  I have complete confidence in my child's ability to handle this travel arrangement responsibly and adhere to any guidelines and instructions provided by the event organizers, coaches, and chaperones. To ensure my child's safety and well-being during the trip, I understand that Coach Emily Johnson, the team coach, will be responsible for supervising and taking care of the participants throughout the tournament.  **Please find below the contact information of Coach Emily Johnson, who will be accompanying my child:**  Name of Accompanying Individual: Emily Johnson  Title/Position: Soccer Team Coach  Contact Information: emily.johnson@email.com, (555) 123-4567  I have provided my child with all necessary travel documents, including a copy of their identification, medical insurance details, emergency contacts, and a signed medical release form. I have also ensured that they are familiar with their itinerary, travel arrangements, and any important contact numbers.  I kindly request that you keep me informed of any changes or updates regarding the tournament and my child's participation. Please feel free to contact me at (555) 987-6543 or jane-smith@email.com for any further communication.  I am confident that this experience will contribute positively to my child's personal growth and development, both athletically and socially. I appreciate your attention to this matter and thank you for providing this opportunity for my child to participate in the "Rising Stars Soccer Cup."  Sincerely,  Jane Smith  **Enclosures**:  Copy of Michael Smith’s Identification Document  Medical Release Form  Emergency Contact Information |